

CIVIL SERVICE COMMISSION
MINUTES
January 23, 2025
2:00 P.M. @ City Hall, Room 102A

Attendees	Present	Arrived Late	Left Early	Absent	
Carol Kramer, Commissioner, Chair	X				
Tashanda Thomas-Brown, Commissioner	X				
Orlando Rivera, Commissioner	X				
Edward Stulginsky, Commissioner	X				
Zahira Jimenez, Commissioner				X	
Dr. Rose Nichols, Executive Secretary	X				

Time Meeting Began: 2:08 PM

I. Approval of the Minutes of the meeting on December 19, 2024.

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer			X		
Tashanda Thomas-Brown			X		
Orlando Rivera	X		X		
Edward Stulginsky		X	X		
Zahira Jimenez					

II. Commission Correspondence(s): NONE

Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					

III. Classification/Reclassification(s):

Administration/Mayor's Office Classify (1)	Coordinator of Community Response Br. 24 (\$69,673 - \$91,867) Competitive
Administration/Mayor's Office Classify (2)	Community Response Supervisor Br. 22 (\$63,992 - \$84,376) Competitive
Administration/Law Classify (2)	Paralegal Br. 20 (\$56,097 - \$74,360) Competitive
Administration/Communications Classify (1)	Special Events Coordinator/On-Call/Temporary (Temporary to 12/31/25) Br. 228N (\$30.77 - \$40.57) Competitive
DES/Buildings & Parks Classify (1)	Superintendent of HVAC Br. 26 (\$75,865 - \$97,928) Competitive
RPL/Central Classify (1)	Library Director V/Temporary (January 13 – February 24, 2025) Br. 36 (\$126,642 - \$160,889) Competitive

RPL/Central Classify (1)	Librarian I/Part-Time (3 months) Br. 185 (\$26.66 - \$31.07) Non-Competitive				
RPL/Branch Administration Classify (1)	Manager of Capital Projects Br. 25 (\$72,703-\$95,861) Competitive				
FIN/PVB Classify (1)	Director of Parking/On-Call Br. 365 (\$63.92-\$82.51) Non-Competitive				
FIN/RTVA Classify (1)	Motor Vehicle Representative/On-Call/Temporary (12/17/24 – 2/7/25) Br. 710 (\$22.66-\$26.32) Competitive				
DRHS/Recreation and Youth Services Classify (1)	Youth Worker/Part-Time Br. 353 (\$15.25) Labor				
RPD/Administration Classify (1)	Police Program Grant Specialist/Temporary (Temporary to 2/27/25) Br. 24 (\$69,673 - \$91,867) Competitive				
Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer			X		
Tashanda Thomas-Brown	X		X		
Orlando Rivera			X		
Edward Stulginsky		X	X		
Zahira Jimenez					
IV. Adoption of Job Specification(s):					
• Community Center Manager					
• Emergency Response Social Worker					
• Emergency Response Social Worker/Bilingual (Spanish)					
• Emergency Response Social Worker Supervisor					
• Mobile Recreation Specialist					
Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer			X		
Tashanda Thomas-Brown		X	X		
Orlando Rivera			X		
Edward Stulginsky	X		X		
Zahira Jimenez					
V. Establishment of Civil Service Eligible List(s): no lists uploaded					
• Police Officer, 24ECRT88651-010 J					
• Police Officer, 24ECRT88651-010 M					
Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer			X		
Tashanda Thomas-Brown	X		X		
Orlando Rivera			X		
Edward Stulginsky		X	X		
Zahira Jimenez					

• Close-out of examination process: NONE					
Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					
VI. Request for Extension of Civil Service Eligible List(s):					
<ul style="list-style-type: none"> • Administrative Analyst, 22EP77898 • Administrative Analyst, 22EOC61387 • Animal Control Officer, 22EOC63089 • Animal Services Client Specialist, 22EOC62986 • Associate Administrative Analyst, 22EP77940 • Associate City Planner, 22EOC61416 • Case Manager, 22EOC68068 • City Planner, 22EOC58563 • Engineer II, 21EOC65140 • Engineer III, 21EOC65198 • Firefighter/EMT, 22ELOC2205 • Human Resource Assistant, 22EOC63141 • Human Resource Assistant, 22EP78395 • Police Lieutenant, 22ELP2204 • Principal Staff Assistant, 22EP77961 • Senior Administrative Analyst, 22EP77962 • Senior City Planner, 22EOC63761 • Youth Camp Supervisor, 23EOC68543 					
Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer			X		
Tashanda Thomas-Brown		X	X		
Orlando Rivera	X		X		
Edward Stulginsky			X		
Zahira Jimenez					
VII. Request for Extension of Temporary Position(s): NONE					
Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					
VIII. Transfer(s): NONE					
Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					

Edward Stulginsky					
Zahira Jimenez					
IX. Reinstatement Request(s): NONE					
Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					
X. Misc.: NONE					
Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown					
Orlando Rivera					
Edward Stulginsky					
Zahira Jimenez					
XI. Executive Session					
Time Began for Executive Session / Vote for Executive Session to Begin: 2:19 PM					
Attendees	Present	Arrived Late	Left Early	Absent	
Carol Kramer, Commissioner, Chair	X				
Tashanda Thomas-Brown, Commissioner	X				
Orlando Rivera, Commissioner	X				
Edward Stulginsky, Commissioner	X				
Zahira Jimenez					
Dr. Rose Nichols, Executive Secretary	X				
MOVE INTO EXECUTIVE SESSION:					
Commissioner	Motioned	2nd	Agree	Nay	Abstain
Carol Kramer			X		
Tashanda Thomas-Brown			X		
Orlando Rivera		X	X		
Edward Stulginsky	X		X		
Zahira Jimenez					
• Render the final decisions of the Police Officer Candidate's appeals. Uphold Disqualification					
Carol Kramer			X		
Tashanda Thomas-Brown			X		
Orlando Rivera		X	X		
Edward Stulginsky	X		X		
Zahira Jimenez					

<ul style="list-style-type: none"> • Render the final decisions of the Bilingual Candidate’s appeals. Upheld Proficiency Level of 1. 					
Commissioner	Motioned	2 nd	Agree	Nay	Abstain
Carol Kramer			X		
Tashanda Thomas-Brown		X	X		
Orlando Rivera			X		
Edward Stulginsky	X		X		
Zahira Jimenez					
<ul style="list-style-type: none"> • Resolution to Amend Municipal Civil Service Rules at the Commencement of the HELP Program. 					
Commissioner	Motioned	2 nd	Agree	Nay	Abstain
Carol Kramer			X		
Tashanda Thomas-Brown			X		
Orlando Rivera		X	X		
Edward Stulginsky	X		X		
Zahira Jimenez					
Time Ended for Executive Session: 2:46 PM					
Commissioner	Motioned	2 nd	Agree	Nay	Abstain
Carol Kramer			X		
Tashanda Thomas-Brown			X		
Orlando Rivera		X	X		
Edward Stulginsky	X		X		
Zahira Jimenez					
Time Meeting Ended: 2:55 PM					
Commissioner	Motioned	2 nd	Agree	Nay	Abstain
Carol Kramer					
Tashanda Thomas-Brown	X				
Orlando Rivera					
Edward Stulginsky		X			
Zahira Jimenez					
THE END					